



St. Mary's  
C.B.S.  
ENNISCORTHY

# Application Form

Closing date for return of application form is **Tuesday 11<sup>th</sup> December 2018**

**Applicant Name:** \_\_\_\_\_ **Primary School** \_\_\_\_\_

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*For Office Use only*

*Application Number* \_\_\_\_\_

*Date Received* \_\_\_\_\_

# APPLICATION FORM

## Part One: Personal Details

Student's Surname : .....

Student's First Name : .....

Student's PPS Number: ..... Date of Birth : .....

Country of Birth: .....Religion : .....

Home Address: .....

.....

Home Phone No. : ..... Email Address .....

Contact Phone No. during School Hours : .....

Present Primary School .....

Other school (s) attended .....

Names of Parents/Guardians with whom student lives : .....

Mother's Name: ..... Occupation : .....

Mother's Maiden Name: .....

Mother's mobile No: .....

Father's Name: ..... Occupation : .....

Father's mobile No: .....

No. of children in family: ..... Student's place in family : .....

Name of brother(s) who are attending or have attended this school: .....

.....

Would you like to be included on our database for text information? Yes  No

Mobile Number to be used for sending text messages \_\_\_\_\_

## **Part two: Health Issues**

Name of family doctor: .....Tel No: .....

Do you hold a medical card? ..... Medical Card Number .....

Does your son have any health issues that the school should be aware of?.....

.....  
.....

Has your son ever been in hospital? ..... If yes, for what reason ?

.....

Has your son ever had any other illnesses or injuries, e.g. Asthma; Kidney problems; Heart problems; Diabetes; Sight or Hearing problems; Epilepsy; Broken bones etc. ?  
If note from doctor is available, please submit it.

.....  
.....  
.....

Is your son on any form of medication as a result of above or for any other reason?

..... If yes, please give details.

.....  
.....

Does your son suffer from allergies? : ..... If yes, to what is your son allergic?

.....

## **Part Three: Special Educational Needs**

**Does your son have a disability or a special educational need?**

**Yes/No** .....

**If no, skip on to Part Four**

- 1. Name of disability or special educational need** .....
- 2. Does your son have a professional assessment outlining his disability or special educational need?** ..... *Please include copies of any professional reports with this application*
- 3. Is your son on any medication in relation to his disability or special educational need?** .....
- 4. Has your son been part of a learning support class in his previous school?** .....
- 5. Has your son had access to one to one resource teaching?** .....
- 6. Has your son had the support of a special needs assistant?** .....
- 7. Does your son have any special requirements in relation to travel to school or mobility within the school?** .....
- 8. Does your son require any assistance in regards to visual impairment, hearing impairment or emotional disturbance** .....

**The board of management, having gathered all relevant information and professional documentation, assesses how the needs of the special educational needs students can be met.**

**Final confirmation of a place may in exceptional cases be given when the National Council for Special Education /School confirms that the necessary resources are in place.**

**N.B. : It may take some time for the National Council for Special Education to process such applications. Parents are strongly advised to inform the school as early as possible and discuss their particular situation.**

**As soon as is practicable, but not later than 21 days, after a parent has provided the relevant information, the board of management shall make a decision in respect of the application concerned and inform the parents in writing thereof.**

## Part Four: Code of Behaviour

Is any further clarification needed on the Code of Behaviour which has been read by you and your son?

.....  
I have read the Code of Behaviour and I agree to abide by it.

Signature of Parent(s)/ Guardian(s) : (1) .....

(2) .....

Student signature: ..... Date: .....

## Part Five: Data Protection

### Photographs of students

1. The school takes a photograph of every student to put on the school database.

**Do you give consent for your son's photograph to be taken for this purpose?** Yes  No

2. The school maintains a database of photographs and digital images (including video) of school events held over years. It has become customary to take photographs of students engaged in activities and events in the interest of creating a pictorial as well as historical record of life at the school. Photographs/digital images may be published on our school website or in brochures, yearbooks, newsletters, local and national newspapers and similar school-related productions. In the case of website photographs/digital images, student names will not appear on the website as a caption to the picture. If you or your child wish to have his/her photograph/digital image removed from the school website, brochure, yearbooks, newsletters etc. at any time, you should write to the school principal

**Do you give consent for your son's photograph to be taken for this purpose?** Yes  No

## Department of Education and Skills data

The following questions are asked at the request of the Department of Education and Skills who are seeking the following information on the nationality, mother tongue and ethnic/cultural background of students who have been offered and accepted a place in post-primary schools for the coming year.

The Department requires this information for the purposes of statistical analysis and reporting in the areas of social inclusion and integration of students in the education system. The Department has also informed the schools that it has consulted with the Office of the Data Protection Commissioner in respect of the data they are now seeking to collect.

**Q1: What is the student's NATIONALITY<sup>1</sup>** \_\_\_\_\_  
(please use BLOCK CAPITALS)

**Q2: Is English or Irish the MOTHER TONGUE<sup>2</sup> of the student? -----**  
(answer YES or NO)

**IN RESPECT OF THE NEXT QUESTION YOU MAY OPT NOT TO PROVIDE AN ANSWER.**

**Q3: To which ethnic or cultural background does the above named student belong?**  
*Please circle only one category (these categories used are based on the Census)*

1. White Irish
2. Irish Traveller
3. Roma
4. Any other white background
5. Black or Black Irish – African
6. Black or Black Irish – any other Black background
7. Asian or Asian Irish – Chinese
8. Asian or Asian Irish – Any other Asian background
9. Other including mixed background
10. No consent

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<sup>1</sup> NATIONALITY is the preferred nationality which the parent/guardian (or student, where of an age deemed competent to do), so provides. It is chosen regardless of whether the student is adopted or has dual nationality.

<sup>2</sup> MOTHER TONGUE is the language a child speaks as their first language.

Please note data of students enrolled in St Mary's C.B.S. as at 30<sup>th</sup> September each year is returned to the Department of Education and Skills, to primarily determine the number of teaching posts and core funding for the following year; For further information on how this data is processed fairly and in compliance with the Data Protection Acts 1988 to 2003 you can check the Department of Education and Skills website, <http://www.education.ie/en/The-Department/Data-Protection/Information.html> or on our school website [www.cbsenniscorthy.ie](http://www.cbsenniscorthy.ie) under the parents tab.

Specific data including names, addresses and telephone numbers may also be made available to the HSE, Gardaí and the Department of Social and Family Affairs where requested.

Signature of Parent/ Guardian: .....

Signature of Student: ..... Date : .....

**Note** On completion of the enrolment process a request will be made for all relevant information to be made available from the student's previous school, including such matters as standardized tests results, attendance record, behaviour issues, special educational needs etc. This will assist the school in making appropriate education provision for each student.

**Please return completed Application Form together with a copy of Birth Certificate, (not Baptismal Certificate), to :**  
The Principal, St. Mary's C.B.S., Mill Park Road, Enniscorthy, Co Wexford

Closing date for return of Application form is **Tuesday 11<sup>th</sup> December 2018**

**A €25 fee is requested to cover the administration costs of the Admission process.**